

---

# ADOBE ACROBAT

## PDF FILES

---

Adobe® Portable Document Format (**PDF**) is a universal file format that preserves all the fonts, formatting, colors and graphics of any source document, regardless of the application and platform used to create it.

Adobe **PDF** is an ideal format for electronic document distribution as it overcomes the problems commonly encountered with electronic file sharing.

- **Anyone anywhere** can open a PDF file. All you need is the free Adobe Acrobat Reader. Recipients of other file formats sometimes can't open files because they don't have the applications used to create the documents.
- **PDF** files *always print correctly* on any printing device.
- **PDF** files always display *exactly* as created, regardless of fonts, software, and operating systems. Fonts, and graphics are not lost due to platform, software, and version incompatibilities.
- The free Acrobat Reader is easy to download and can be freely distributed by anyone.
- Compact **PDF** files are smaller than their source files and download a page at a time for fast display on the Web.